

Riesentöter Region, Porsche Club of America, Inc.  
(a Pennsylvania Nonprofit Corporation)

Minutes of a Meeting of the Executive Board  
Held  
1 March 2009

A meeting of the Executive Board of Riesentöter Region, Porsche Club of America, Inc. was held on Sunday, March 1, 2009, at 5:00 PM EST at the home of Joe Asher and Katherine Weber. The voting members present in person or by conference telephone when the meeting started were Graham Knight, Joe Asher, Chris Karras, Steve Mankowski, Robin Zelinskie, Marty Kocse, Maureen Sangiorgio, Myles Diamond, Larry Herman, Francine Knochenhauer and Brian Minkin, constituting a quorum. Peter Majka arrived at about 5:30 PM EST. The only voting member absent was Steve McMorn. Also present for all or part of the meeting were the following Appointed Officer members: Bill Cooper, Mike Andrews, Mike Thomas and Katherine Weber. Tom Zaffarano attended as a guest of the Board.

Graham Knight called the meeting to order and welcomed the members.

Graham Knight moved the adoption of the minutes of the Board Meeting held February 7, 2009, which had been distributed to the Board in advance of the meeting. Brian Minkin seconded the motion and it carried unanimously. (Knight, Asher, Karras, Mankowski, Zelinskie, Kocse, Sangiorgio, Diamond, Herman, Knochenhauer and Minkin in favor; no one opposed; no one abstained)

Chris Karras noted that the Club had signed a lease agreement with Pocono Raceway covering the Club's DEs to be held at Pocono on May 15-17, 2009, and September 19-20, 2009, and requested that the Board ratify the agreement. Following brief discussion, Graham Knight moved the adoption of the following resolutions:

RESOLVED, that the Lease Agreement (the "Lease Agreement") between Pocono International Raceway, Inc., a Pennsylvania corporation, and Riesentöter Region, Porsche Club of America, Inc., a Pennsylvania nonprofit corporation, be, and it hereby is, ratified and approved in the form presented to the Board; and that the Lease Agreement shall be the valid obligation of and binding upon the Club in the form and content in which it was executed; and further

RESOLVED, that the Track Chair of the Club be, and he hereby is, authorized and empowered, in the name and on behalf of the Club, to take any action (including, without limitation, the payment of expenses) and to execute and deliver all such further documents, contracts, letters, agreements, instruments, drafts, receipts or other writings that such officer may in his sole discretion deem necessary, appropriate or desirable to carry out, comply with and effectuate the purposes of the foregoing resolution and the transactions contemplated thereby and that the

authority of such officer to execute and deliver any of such documents and instruments, including, without limitation, any modification, extension or expansion, and to take any such other action, shall be conclusively evidenced by his execution and delivery thereof or his taking thereof.

Francine Knochenhauer seconded the motion and it carried unanimously. (Knight, Asher, Karras, Mankowski, Zelinskie, Kocse, Sangiorgio, Diamond, Herman, Knochenhauer and Minkin in favor; no one opposed; no one abstained)

Peter Majka then joined the meeting.

Chris Karras noted that the Board needed to establish a procedure to select from among the members who completed the member survey the member who should receive \$100. Chris stated that 295 members had provided contact information and were eligible to receive the award. Following discussion of various random means of determining the winner, Bill Cooper moved that the 119<sup>th</sup> person who provided contact information would win (119 being 911 backwards). Steve Mankowski seconded the motion and it carried unanimously. (Knight, Asher, Karras, Mankowski, Zelinskie, Kocse, Sangiorgio, Diamond, Herman, Knochenhauer, Majka and Minkin in favor; no one opposed; no one abstained) The winner was thereafter determined to be Nicolas Betegh of Blue Bell, PA.

Bill Cooper then reported on the archives that he and Debbie Cooper maintain for the Club at their house. He described about four file drawers filled with papers and also other materials, including copies of the Articles of Incorporation, the Bylaws as in effect at various times, the framed PCA Charter, copies of Der Gasser from 1959 to the present, miscellaneous correspondence, information on previous banquets, information on the club races sponsored by the Club in 1994-1997, memorabilia and documents from the Club's sponsorship of the Porsche Parade in 1963 and 1974, Board minutes from 1985 through 1991 and various other materials. Bill noted that Der Gasser was originally mimeographed, that there are some significant gaps the collection of issues dated in the 1960s and that in the 1970s the format was glovebox-sized. Not until 1984 did Der Gasser grow to its present dimensions.

The Board discussed scanning some or all of the archives to reduce storage space and make the materials more accessible, but concluded that it was not advisable. Bill suggested that a more permanent storage space be found that would be accessible to the Board when he and Debbie were not in town. Larry Herman volunteered to investigate alternative storage arrangements and to make a recommendation to the Board at the April meeting.

Brian Minkin noted that PCA publishes a "best practices" guide that includes suggestions for document retention, particularly for waivers of liability signed by event participants. Chris Karras explained that the Club's current document retention policy is reasonably generic and volunteered to review the PCA guidance and propose to the Board a restatement of the policy that is more carefully tailored to the Club's activities.

Graham Knight stated that he and Steve Mankowski were in continuing discussions about the frequency and content of the regular financial reporting package and underlying documents that would be provided to the Board.

Peter Majka and Brian Minkin reported on their investigation of new web site software that would allow each Board member to update the calendar and other event information as it relates to his or her area of responsibility, provide RSS feeds and e-mail updates to subscribing members, permit integration, if desired, of the web forum, and otherwise streamline and improve the Club's web site. Brian stated that a new web site could go online utilizing the Joomla! software within 60 days, and that the Board could see mockups and web site descriptions within 30 days. The Board encouraged Peter and Brian, noting that the \$30 cost of a Joomla! template was well within the web site budget.

Marty Kocse suggested that the Board have a calendar on which proposed events could be communicated to other Board members so that events could be scheduled without unknown conflicts. The Board determined that until the new web site had been developed that the Board members should try to use the Google group calendar for the Board even though it could not be embedded in the current Club web site because of technical limitations. Maureen Sangiorgio reminded the Board that Der Gasser was now publishing every two months and that the next deadline for submissions was April 10, 2009. Chris Karras thanked Brian Minkin for investigating the use of nonprofit standard mail instead of first class mail to distribute Der Gasser. Brian had determined that although the Club is a nonprofit, because it is a "car club" it is not eligible for the nonprofit rate. Accordingly, the next issue of Der Gasser should be sent by standard mail. Because standard mail targets delivery in about 10 business days instead of three business days for first class mail, the deadline for Der Gasser must be earlier in order for members to receive their issues in the first week of the month.

Myles Diamond reported that he had determined and announced publicly a change in the DE registration procedures so that Club members would be able to register for any and all of the Club's DEs in 2009 beginning on March 15<sup>th</sup>. Non-members would not be permitted to register until about two weeks before the end of registration. Myles acknowledged that this change has prompted a number of questions as to when payment would be due, when refunds might be made for cancellations and how drivers would be allowed to progress from one group to another during the course of the year if they registered for a lower group at the beginning of the year. Myles said that he and the Club registrars have asked motorsportsreg.com to allow deferred billing so that a member could register months in advance but not pay until closer to the date of the event. Deferred billing is not yet technically possible with motorsportsreg.com, but Myles hopes that it will be within a week or so. The other issues are also under consideration and Myles preferred to report to the Board on them when they were closer to resolution.

Mike Thomas raised a number of logistics and technical issues about running a rally, and described the answers he found in the PCA Region Procedures Manual. Mike and Graham Knight strongly encouraged every Board member to read the manual and follow its suggestions. Mike also inquired whether a time/speed/distance rally could be expected to appeal to the members. Mike Andrews and other members of the Board encouraged Mike to conduct such a rally after seeking help from current and former Board members who have experience with that type of rally. Finally, Mike inquired as to whether the Board supported his suggestion that rally winners receive a modest cash award; and the Board confirmed that it did support trying cash awards.

Tom Zaffarano reminded the Board that starting this year every “moving car” event requires a post-event report to PCA. Failure to provide that report may interfere with obtaining insurance for the next event.

Joe Asher reported on the first member meeting of 2009. About 120 members participated and several Board members noted that they stayed to the end of the meeting and seemed to enjoy greatly the slideshow on the new PDK transmission.

Graham Knight noted that the Region Procedures Manual contained a job description for a communications coordinator. Graham said that based on that description he would prepare a “help wanted” ad for Der Gasser and the Club’s web site.

Marty Kocse reported on the program to send e-mails to welcome new members and to remind current members to renew their memberships. Marty is also arranging monthly breakfast meetings for members throughout the Club’s geographic area.

Steve Mankowski noted that the 2010 budget process would start this summer when the Club first must make commitments to tracks for DE dates.

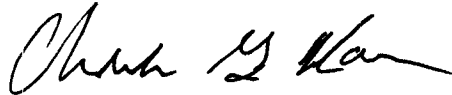
Joe Asher reviewed the next member meeting dates and solicited suggestions for more vendors to appear at vendor night. Mike Andrews and others had several suggestions.

Maureen Sangiorgio confirmed that she will host the April Board meeting at 5:00 PM EST on Saturday, April 4<sup>th</sup>.

Francine Knochenhauer reported that the mechanics gloves were selling well from the Goodie Store and presented Steve Mankowski with the recent receipts.

The meeting adjourned at 6:50 PM EST.

Submitted:



Christopher G. Karras  
Secretary