

Riesentöter Region, Porsche Club of America, Inc.  
(a Pennsylvania Nonprofit Corporation)

Minutes of a Meeting of the Executive Board  
Held  
10 January 2009

A meeting of the Executive Board of Riesentöter Region, Porsche Club of America, Inc. was held on Saturday, January 10, 2009, at 5:30 PM EST at the home of Loretta Lawler. The voting members present in person or by conference telephone were Graham Knight, Joe Asher, Chris Karras, Steve Mankowski, Robin Zelinskie, Maureen Sangiorgio, Steve McMorn, Tom Zaffarano, Larry Herman, Francine Knochenhauer and Brian Minkin, constituting a quorum. Peter Majka arrived at about 6:00 PM EST after the formal votes had been taken. The only voting member absent was Marty Kocse. Also present were the following Appointed Officer members: Paul Walsack, Steve Meenan, Mike Andrews, Mike Thomas, Jack Kramer, Katherine Weber and John Heckman.

Graham Knight called the meeting to order and welcomed the members. He noted that the snow and a steep access road had delayed the start of the meeting by a half hour but that he planned to finish as close to the scheduled time as possible. He also noted that the sequence of Board meetings would be business first and then cocktails and dinner.

Steve Mankowski moved the adoption of the minutes of the Board Meeting held November 22, 2008, which had been distributed to the Board in advance of the meeting. Francine Knochenhauer seconded the motion and it carried unanimously.

Chris Karras collected signed certifications of the conflict of interest policy from Francine Knochenhauer, Paul Walsack and Jack Kramer. Certifications remain due from Marty Kocse and Ken Souser.

Graham Knight congratulated Tom Zaffarano on his selection as the PCA Zone 2 representative. Tom described the heavy workload of his new position and tendered his resignation as Riesentöter track chair. Graham and the Board thanked Tom for his service and asked him to remain active at Board meetings and on the Board e-mail list. Tom expressed his intention to do so, and the Board accepted his resignation.

Graham Knight requested nominations to fill the track chair vacancy. Steve Mankowski proposed Myles Diamond, and Robin Zelinskie seconded the motion. No further nominations were made. Myles was then unanimously elected track chair. A discussion then ensued of a number of transition issues that Myles will have to address, including obtaining the executed original track contracts from Tom Zaffarano, notifying the venues of new contact information and similar activities. The Board confirmed with Mike Andrews that he would remain an active co-track chair.

Chris Karras proposed the appointment of the slate of Appointed Officers introduced at the previous meeting, and each of the following persons was unanimously appointed to the position set opposite his or her name:

Historians— Bill and Debbie Cooper  
Safety Chair— Paul Walsack  
Co-Safety Chair— Steve Meenan  
Co-Track Chair— Mike Andrews  
Rally Master— Mike Thomas  
Chief Instructor— Jack Kramer  
Registrar— Kevin Douglas  
Co-Registrar— Steve Kartischko  
Community Service— Katherine Weber  
Awards— John Heckman  
Photo Editor— Ken Souser  
Web Forum Administrator— Brian Minkin

Joe Asher reported on next four monthly member meetings, noting the locations and dates that they will be held.

Graham Knight suggested that the club may need a communications coordinator to provide a single point of contact for any event organizer to get the word out to the membership, to publicize our events beyond the membership and to handle communications with Zone 2 and National PCA.. A frequent comment received from those responding to the member survey is that club events are announced with too little lead time. The Board supported the addition of a communications coordinator, and Graham will prepare a statement soliciting volunteers for such a position to post on the web site and include in Der Gasser. The Board also generally expressed the view that each officer should enlist the assistance of other club members.

Mike Andrews suggested that the club's support of charities might well be broadened beyond Make A Wish, perhaps with a donor election to choose charities. Katherine Weber and Joe Asher noted that the support the club is currently getting from NJ Motorsports Park, the venue for the Thunderbolt DE and MAW fundraiser, is predicated on MAW being the beneficiary. Although this principal fundraiser is set for 2009, there was general agreement to reconsider the topic for 2010. In addition, Katherine proposed that she undertake quarterly fundraisers for other charities in conjunction with club activities.

Other than "too little time," the principal reason given by members in the survey for not participating in a club activity is that they did not feel welcome. The Board discussed ways of addressing that issue, including techniques the club has previously used. The Board will address this issue again when Marty Kocse is in attendance.

Printing and mailing Der Gasser is a significant club expense, but Der Gasser is also a key means of communicating with the members and informing them of activities. The Board discussed a wide range of alternative schedules for publishing Der Gasser as a club magazine and also as a

calendar of events. Graham Knight appointed a committee consisting of Larry Herman, Maureen Sangiorgio and himself to consider all the alternatives and their respective costs and benefits. The committee will recommend a course of action to the Board not later than the February meeting.

Maureen Sangiorgio described some harassing communications she has had from some members and requested that the Board adopt a policy opposing such behavior. The Board expressed its concern about harassing, rude and boorish behavior and comments and discussed how best to discourage them. Graham Knight described a meeting he had with Maureen and others on this topic and confirmed that there had not been further rude comments since then.

At Graham Knight's request, Peter Majka described the timetable for updates to the web site. Starting in mid-January and continuing through the active season into November the site is updated fortnightly on average. Peter requested as much advance notice of information to be added to the web site as possible. Several weeks notice would be appreciated and every effort should be made to avoid next day emergency updates. The Board acknowledged the timing and also encouraged Peter to solicit assistance in the substantial task of updating the site frequently. Graham also noted that as soon as an electronic copy of Der Gasser is available it should be posted to the web site and an e-mail should be sent to all members notifying them of the posting. That procedure will give the Board some further insight into how many members might choose to read Der Gasser on line.

Steve Mankowski described his budget preparation process. The Board noted that Steve had solicited comments from all of the officers shortly after the last Board meeting, compiled the data into a draft budget and circulated it for comment in advance of the meeting. As a consequence, except for the open issues around Der Gasser discussed above, the budget was adopted by the Board by acclamation. There was no support for introducing cost saving changes such as a charge for food at monthly meetings, but the Board acknowledged the weakening general economy and confirmed that the budgeted expenses must be monitored on a current basis. In particular, the DE program may not produce the expected surplus. The Board then gave Steve a heartfelt round of applause for a job well and efficiently done.

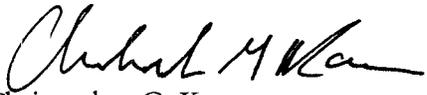
John Heckman and Robin Zelinskie reviewed the plans for the awards banquet to be held in later in January. Robin is watching the attendance numbers for the banquet closely. Even though the member survey last year supported a January dinner instead of one in December, the turnout has not been as large as forecast.

John Heckman confirmed that he will host the February Board meeting.

Steve Mankowski stressed that all payments should be made directly by the club and not by reimbursement to an officer. In addition, no financial commitment should be made on behalf of the club unless previously approved by the Board.

The meeting adjourned at 7:20 PM EST.

Submitted:

A handwritten signature in black ink, appearing to read "Christopher G. Karras". The signature is fluid and cursive, with the first name being the most prominent.

Christopher G. Karras  
Secretary

**Riesentoter Region - PCA**  
**Profit & Loss Budget Overview**  
 January through December 2009

	<b>Jan - Dec 09</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Autocross Income</b>	
Planes & Porsches	5,000.00
Autocross Income - Other	300.00
<b>Total Autocross Income</b>	5,300.00
<b>Bank Income</b>	3,000.00
<b>Der Gasser Income</b>	
Ad Income	14,350.00
<b>Total Der Gasser Income</b>	14,350.00
<b>Driver's Ed Income</b>	
Lightning - June	15,750.00
Lightning - June 3-day	50,250.00
Pocono - Advanced	7,500.00
Pocono - May	24,375.00
Pocono (MAW-Sept)	21,000.00
Summit Point - August	19,500.00
Thunderbolt	49,500.00
Thunderbolt - Advanced	15,750.00
Watkins Glen - July	47,750.00
<b>Total Driver's Ed Income</b>	251,375.00
<b>Goodie Store</b>	3,000.00
<b>Membership Income</b>	
Dual Membership	140.00
PCA Dues	18,800.00
<b>Total Membership Income</b>	18,940.00
<b>Snidely Whiplash Income</b>	450.00
<b>Social</b>	
Holiday Banquet	5,000.00
Inn Trip	300.00
Stone Bridge Trip	2,500.00
<b>Total Social</b>	7,800.00
<b>Website Banner Advertisement</b>	1,800.00
<b>Total Income</b>	306,015.00
<b>Expense</b>	
<b>Accounting expenses</b>	75.00
<b>Autocross Expense</b>	
Online Registration Fees	225.00
Autocross Expense - Other	5,200.00
<b>Total Autocross Expense</b>	5,425.00
<b>Der Gasser Expense</b>	
Postage-Shipping-Mailing Servic	7,800.00
Printing	16,200.00
<b>Total Der Gasser Expense</b>	24,000.00

**Riesentoter Region - PCA**  
**Profit & Loss Budget Overview**  
 January through December 2009

	<b>Jan - Dec 09</b>
<b>Driver's Ed Exp</b>	
All Events	4,500.00
<b>Lightning - June</b>	
Corner workers	1,870.00
Insurance	600.00
On-line registration fees	788.00
Track rental	12,500.00
<b>Total Lightning - June</b>	15,758.00
<b>Lightning - June 3-day</b>	
Corner workers	5,610.00
Insurance	600.00
Miscellaneous	150.00
On-line registration fees	2,500.00
Track rental	37,500.00
<b>Total Lightning - June 3-day</b>	46,360.00
<b>Pocono - Advanced</b>	
Corner workers	1,100.00
Insurance	200.00
Online registration fees	350.00
Track rental	5,400.00
<b>Total Pocono - Advanced</b>	7,050.00
<b>Pocono - May</b>	
Corner Workers	2,350.00
Food	500.00
Insurance	400.00
Miscellaneous	250.00
Online registration fees	900.00
Track Rental	10,800.00
<b>Total Pocono - May</b>	15,200.00
<b>Pocono (MAW-Sept)</b>	
Corner Workers	2,300.00
Insurance	400.00
Miscellaneous	500.00
Online registration fees	900.00
Track Rental	10,800.00
<b>Total Pocono (MAW-Sept)</b>	14,900.00
<b>Summit Point - August</b>	
Corner Workers	1,850.00
Insurance	450.00
Miscellaneous	150.00
Online registraton fees	975.00
Track Rental	15,000.00
<b>Total Summit Point - August</b>	18,425.00
<b>Tech. Expenses</b>	600.00

**Riesentoter Region - PCA**  
**Profit & Loss Budget Overview**  
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	<b>Jan - Dec 09</b>
<b>Thunderbolt</b>	
Banquet	4,080.00
Corner workers	6,825.00
Insurance	600.00
Miscellaneous	500.00
Online registration fees	2,475.00
Track Rental	37,500.00
<b>Total Thunderbolt</b>	<b>51,980.00</b>
<b>Thunderbolt - Advanced</b>	
Corner workers	1,755.00
Insurance	450.00
Miscellaneous	500.00
Online registration fees	788.00
Track Rental	12,500.00
<b>Total Thunderbolt - Advanced</b>	<b>15,993.00</b>
<b>Watkins Glen - July</b>	
Food	6,600.00
Insurance	600.00
Miscellaneous	250.00
Online registration fees	2,500.00
Track Rental	35,000.00
<b>Total Watkins Glen - July</b>	<b>44,950.00</b>
<b>Total Driver's Ed Exp</b>	<b>235,716.00</b>
<b>Exec. Meeting Stipend</b>	2,200.00
<b>Goodie Store Exp</b>	3,000.00
<b>Membership Expense</b>	1,000.00
<b>Miscellaneous Expense</b>	120.00
<b>Monthly Meeting Expense</b>	7,000.00
<b>Rally Expense</b>	600.00
<b>Snidely Whiplash</b>	200.00
<b>Social Expense</b>	
Awards	900.00
Holiday Banquet	5,000.00
Inn Trip	300.00
Picnic	5,000.00
Stone Bridge Trip	2,500.00
<b>Total Social Expense</b>	<b>13,700.00</b>
<b>Web Site Expenses</b>	1,002.40
<b>Total Expense</b>	<b>294,038.40</b>
<b>Net Ordinary Income</b>	<b>11,976.60</b>
<b>Net Income</b>	<b>11,976.60</b>